

A REWARDING KEY WORKER ROLE WITHIN THE NHS

LOXWOOD MEDICAL PRACTICE

have a vacancy for a full time

CARE COORDINATOR

**Loxwood Medical Practice
are looking for a Care Coordinator**

Salary: negotiable up to £21,500 per annum, depending on level of experience and skill set with additional benefit of inclusion in the NHS Pension scheme.

We are ideally looking for a full time, (possible part time or job share for the right candidate) reliable, enthusiastic medical administrator to join our team who is motivated to embrace the new role as a Care Coordinator. This is a 2 year fixed term contract which is based on funding reimbursement to support the role.

We are an award winning, rural dispensing GP practice located on the West Sussex & Surrey border with a growing patient list size of around 6000 patients. We have a long established, friendly team with low staff turnover.

You need to have a clear and polite telephone manner, be able to multi-task and have good IT skills, experience within a healthcare setting is an advantage but not essential, training will be provided.

To apply for this vacancy, send your CV to

suzanneashworth@nhs.net

Closing date for applications is 28th September 2020.

www.loxwoodmedicalpractice.co.uk

Farm Close, Loxwood, Billingshurst, West Sussex RH14 0SU